

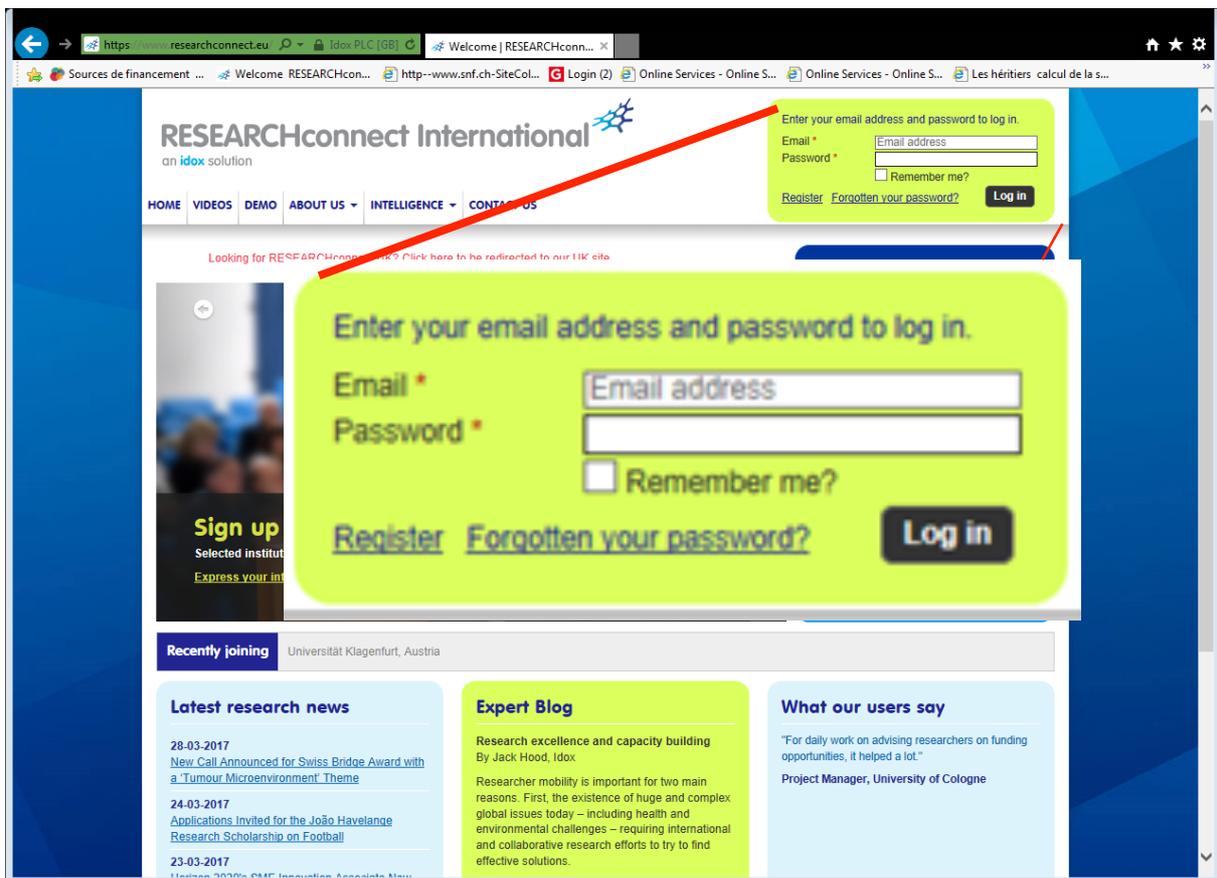
**Research Office**

Contact: Ghislaine Wharton, Research Coordinator,  
ghislaine.wharton@graduateinstitute.ch – +41 22 908 43 20

## RESEARCHconnect – A Database of Funding Opportunities USER GUIDE

(1) Go to RESEARCHconnect's website: <https://www.researchconnect.eu/>

(2) On the home page in the top-right end corner you will find the login area:

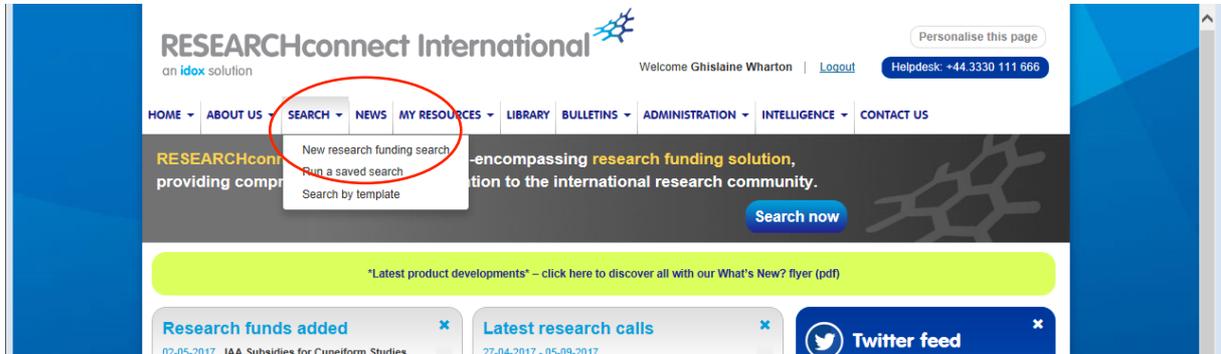


Log in by using the email address of your department or centre/programme and the password provided by its administrative manager (see this [page](#) for information on how to get a password).

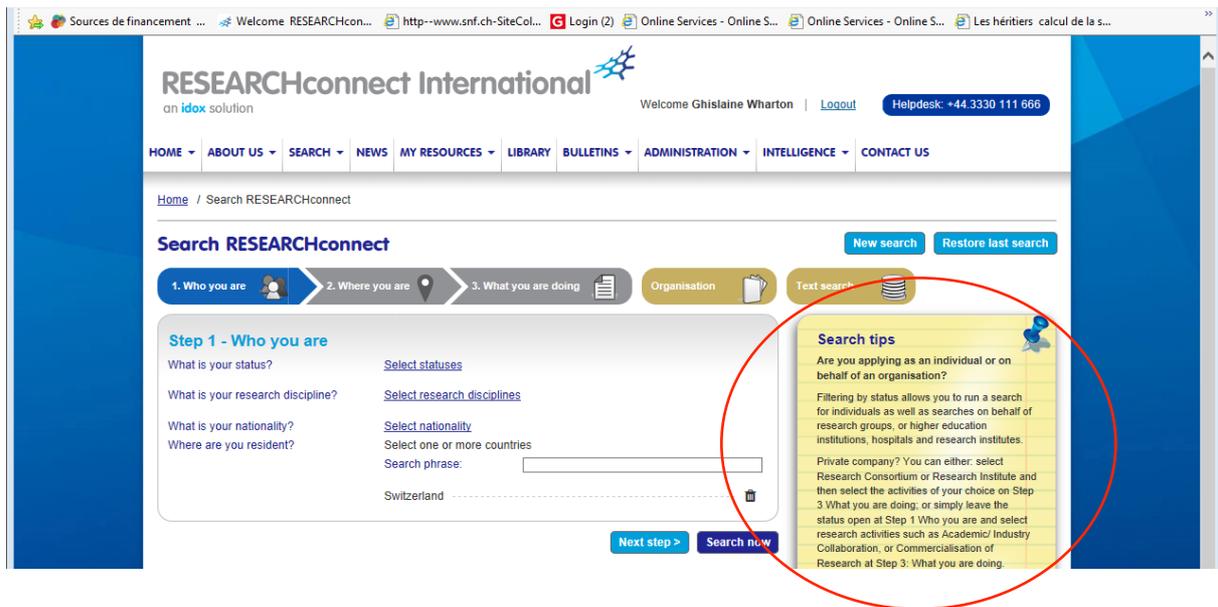
**Research Office**

Contact: Ghislaine Wharton, Research Coordinator,  
ghislaine.wharton@graduateinstitute.ch – +41 22 908 43 20

(3) Once logged in, select “SEARCH” and “New research funding search”:



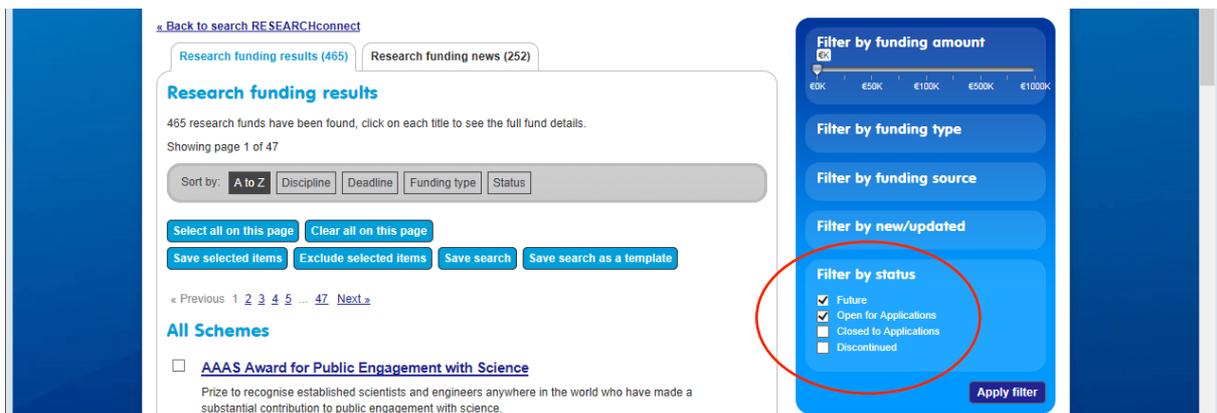
(4) Then follow the steps, adding the relevant filters. Search tips are available to guide you through each step of the process:



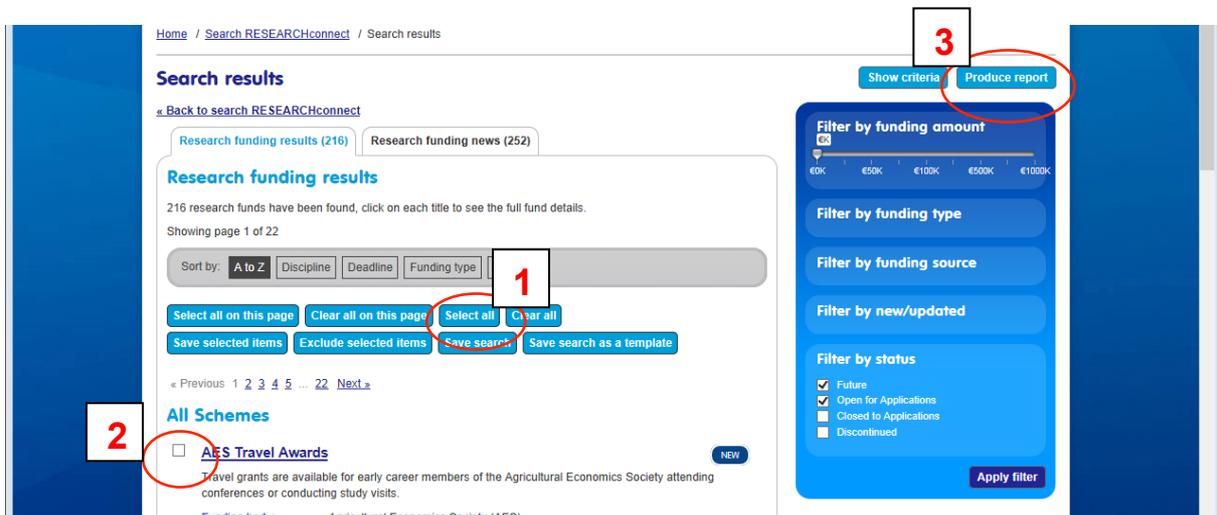
**Research Office**

Contact: Ghislaine Wharton, Research Coordinator,  
ghislaine.wharton@graduateinstitute.ch – +41 22 908 43 20

(5) Once you have reached the “Search Results” page, note that you still can filter the results. It is recommended, under “Filter by status”, to select “Future” and “Open for Applications”:



(6) You can now produce a report in a RTF format (readable by most word processors). First click on “Select all” (1) or choose specific grants by ticking the box next to each scheme (2), and then click on “Produce report” (3):



**Research Office**

Contact: Ghislaine Wharton, Research Coordinator,  
ghislaine.wharton@graduateinstitute.ch – +41 22 908 43 20

(7) Name your report, select its template (sample available) and press “OK”:

Produce report

Title \*

Description

Client name

Template

Search criteria

Fund comments

Output options

OK Close

(8) Save the report.

---

The search engine is fairly intuitive. However, should you require help, do not hesitate to contact Ghislaine Wharton at the Research Office: [ghislaine.wharton@graduateinstitute](mailto:ghislaine.wharton@graduateinstitute) or [researchoffice@graduateinstitute.ch](mailto:researchoffice@graduateinstitute.ch)