

ADMINISTRATIVE FEES

	Fee
➤ Certified copy of the transcript of results for former students	CHF 30
before 1988	CHF 15
from 1988	
(maximum of three copies. CHF 15 for each additional copy)	
➤ Certified true copy of transcript of results and diploma (maximum of three sets of copies. CHF 15 for each extra set of copies)	CHF 15
➤ Various certificates	CHF 15
➤ Duplicate of the diploma (duly motivated request)	CHF 50
➤ New diploma in case of a legal change of name (based on an official document)	CHF 50
➤ Administrative semester tuition fee for student on leave	CHF 50
➤ Administrative semester tuition fee for student on medical leave attested by a medical certificate, when the incapacity runs into a new semester and goes beyond 30 October for the Autumn Semester and 31 March for the Spring Semester	CHF 50
➤ Administrative fee for a guaranteed readmission further to a withdrawal from the studies	CHF 50
➤ Administrative fee for re-registration in addition to the semester registration tuition fee	CHF 100