

# MEETING ROOM C1

## FACT SHEET

52 seats  
288m<sup>2</sup>



THE  
GRADUATE  
INSTITUTE  
GENEVA

INSTITUT DE HAUTES  
ÉTUDES INTERNATIONALES  
ET DU DÉVELOPPEMENT  
  
GRADUATE INSTITUTE  
OF INTERNATIONAL AND  
DEVELOPMENT STUDIES

### Meeting room C1

- Standard configuration: U-shape with an additional row on each side
- President's table with 6 seats
- 26 tables with electrical outlets
- 52 chairs in total
- Lectern
- Daylight
- Water service with carafes

### Additional services

Upon request, among others (non-exhaustive list):

- Audio or video recording
- Videoconferences
- Live streaming on YouTube
- Interpretation in 2 languages with interpretation booth

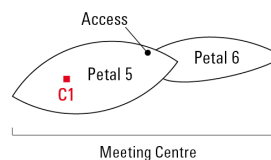
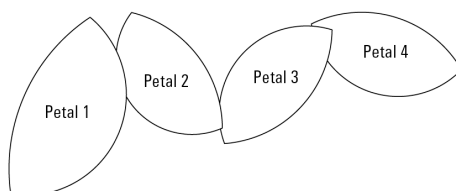
### Multimedia

- Easy configuration with touch screen
- 1 laptop included
- Screen (3m x 2m) with backprojection
- 8000 Ansi lumen video projector
- 115cm LCD return screen
- High-speed Wi-Fi

### Sound system

- 1 lectern with microphone
- 52 table microphones (up to 70)
- Ceiling and front speakers
- 1 hands-free microphone

Maison de la paix



Rental fees  
Contact →

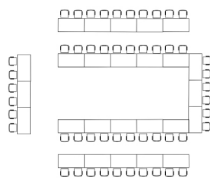
## Rental fees

Meeting room C1	
Daily rental	CHF 2,700.00
Half-day rental (maximum 4 hours – morning or afternoon)	CHF 1,850.00

## Configurations and rates

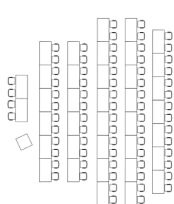
Additional set-up fees will be charged depending on the chosen configuration:

### Standard configuration 52 seats



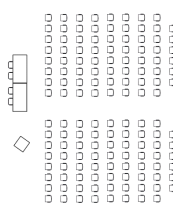
No additional costs

### School 70 seats



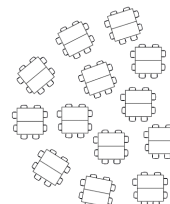
CHF 1,200.00

### Theatre 140 seats



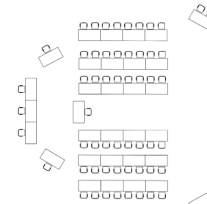
CHF 1,200.00

### Islands 100 seats



CHF 1,000.00  
*Tables are not equipped  
with microphones*

### Arbitration / Hearing



Upon request

Custom configuration also possible upon request.

## Opening hours

A member from the Graduate Institute's Events Team will be present to welcome you and to assist you during your event. A technician, who will help you set-up for an hour prior to the start of the event, is also included.

This service is provided from 8:00 until 18:00 on weekdays. Additional costs can occur outside of business hours and over the weekend depending on your conference's programme.

## Welcome and catering area - Petal 5 Hall



The 115m<sup>2</sup> Petal 5 Hall is dedicated for the welcoming of your guests and for the catering (coffee breaks, lunch buffets, cocktails, etc.). The hall is also equipped with a cloakroom and small sofas. Buffets tables and high tables are available for your receptions.

This hall is free of charge when renting the C1 meeting room. Cleaning fees will be applied for catered events.

## Catering

Novae is the Maison de la paix's preferred vendor for catering. However, it does not have an exclusive contract. You may contact Mr Geoffrey Moreau, Novae's onsite manager, who can send you a quote and answer your questions at [iheid@novae-restauration.ch](mailto:iheid@novae-restauration.ch).

Seated lunches/dinners or receptions can also be organised in Le Restaurant de la Maison de la paix, located on the 8th floor of the Petal 5 building. The restaurant can accommodate up to 45 people for a sit-down function and many more on the terrace in instances of good weather. For additional information: <http://maisondelapaix-restaurant.ch/>.

## Additional information

The aforementioned prices are for general information only; they can vary and/or can be adjusted according to your requirements.

A detailed quote will be sent upon specific request. All rates indicated are in Swiss francs (CHF), VAT excluded (7,7%). The Maison de la paix's pricing will be guaranteed upon the signature of the contract.

## Contact details

Please do not hesitate to contact us to enquire about availabilities or to request a quote.  
[events@graduateinstitute.ch](mailto:events@graduateinstitute.ch) / Tel: +41 22 908 43 50.