

# MEETING ROOM C5

## FACT SHEET

8 seats  
21m<sup>2</sup>



THE  
GRADUATE  
INSTITUTE  
GENEVA

INSTITUT DE HAUTES  
ÉTUDES INTERNATIONALES  
ET DU DÉVELOPPEMENT  
GRADUATE INSTITUTE  
OF INTERNATIONAL AND  
DEVELOPMENT STUDIES

### Meeting room C5

- Standard configuration: rectangle
- 4 tables with electrical outlets
- 8 chairs
- 1 flipchart included
- Coat rack
- Daylight
- Water service with carafes

### Additional services

- Upon request:
- Videoconferences

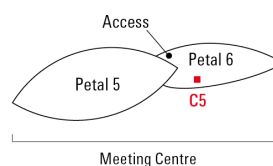
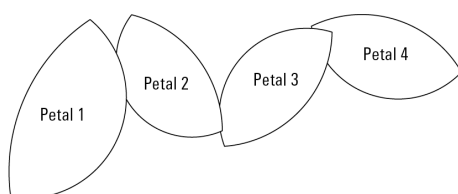
### Multimedia

- Easy configuration with touch screen
- 1 laptop included
- LCD wall-mounted screen (155cm x 87cm)
- HDMI and VGA laptop connection
- High-speed Wi-Fi

### Sound system

- Front speaker

Maison de la paix



Rental fees →  
Contact

## Rental fees

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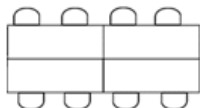
Meeting room C5	
Daily rental	CHF 500.00
Half-day rental (maximum 4 hours – morning or afternoon)	CHF 340.00

## Configurations and rates

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Additional set-up fees will be charged depending on the chosen configuration:

Standard configuration  
8 seats



No additional costs

Theatre  
12 seats



CHF 250.00

Custom configuration also possible upon request.

## Opening hours

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A member from the Graduate Institute's Events Team will be present to welcome you and to assist you during your event. A technician, who will help you set-up for an hour prior to the start of the event, is also included.

This service is provided from 8:00 until 18:00 on weekdays. Additional costs can occur outside of business hours and over the weekend depending on your conference's programme.

## Catering

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Coffee breaks, lunch buffets and cocktails can be organised in the corridor in front of the conference room.

Novae is the Maison de la paix's preferred vendor for catering. However, it does not have an exclusive contract. You may contact Mr Geoffrey Moreau, Novae's onsite manager, who can send you a quote and answer your questions at [iheid@novae-restauration.ch](mailto:iheid@novae-restauration.ch).

Seated lunches/dinners or receptions can also be organised in Le Restaurant de la Maison de la paix, located on the 8<sup>th</sup> floor of the Petal 5 building. The restaurant can accommodate up to 45 people for a sit-down function and many more on the terrace in instances of good weather. For additional information: <http://maisondelapaix-restaurant.ch/>.

## Additional information

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The aforementioned prices are for general information only; they can vary and/or can be adjusted according to your requirements.

A detailed quote will be sent upon specific request. All rates indicated are in Swiss francs (CHF), VAT excluded (7,7%). The Maison de la paix's pricing will be guaranteed upon the signature of the contract.

## Contact details

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Please do not hesitate to contact us to enquire about availabilities or to request a quote.  
[events@graduateinstitute.ch](mailto:events@graduateinstitute.ch) / Tel: +41 22 908 43 50.