

# CLASSROOM S4

## FACT SHEET

40 seats  
75m<sup>2</sup>



THE  
GRADUATE  
INSTITUTE  
GENEVA

INSTITUT DE HAUTES  
ÉTUDES INTERNATIONALES  
ET DU DÉVELOPPEMENT  
GRADUATE INSTITUTE  
OF INTERNATIONAL AND  
DEVELOPMENT STUDIES

### Classroom S4

- Standard configuration: rectangle
- 1 president's table
- 10 tables with electrical outlets
- 20 chairs around the tables
- 20 chairs with writing tables against the walls
- Water service with carafes

### Lighting

- Daylight
- Dimmer switch
- Electric blinds

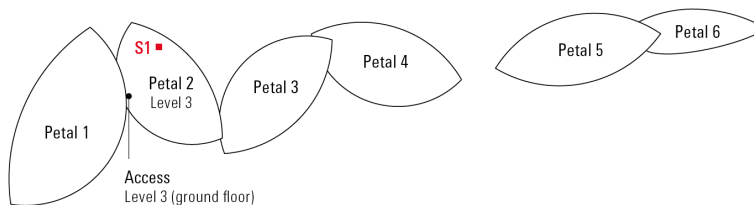
### Multimedia

- President's table with computer and return screen
- Interactive BenQ screen (190cm x 106cm)
- 2 full HD motorised cameras for videoconferences
- HDMI and VGA laptop connections
- Easy configuration with touch screen
- High-speed Wi-Fi

### Sound system

- 2 ceiling speakers
- 1 table microphone on the president's table
- 1 head-set microphone
- Overhead microphones

Maison de la paix



Rental fees  
Contact →

## Rental fees

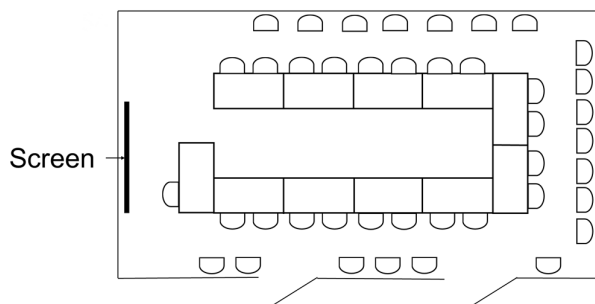
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Classroom S4	
Daily rental	CHF 700.00
Half-day rental (maximum 4 hours – morning or afternoon)	CHF 480.00

## Configuration

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The standard configuration is a rectangle. This configuration cannot be changed.



Standard configuration (unchangeable):  
20 chairs around the tables  
+ 20 chairs with writing tables against the walls

## Opening hours

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A member from the Graduate Institute's Events Team will be present to welcome you and to assist you during your event. A technician, who will help you set-up for an hour prior to the start of the event, is also included.

This service is provided from 8:00 until 18:00 on weekdays. Additional costs can occur outside of business hours and over the weekend depending on your conference's programme.

## Catering

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Coffee breaks, lunch buffets and cocktails can be organised in one of the Maison de la paix's halls, if available. The costs for catering, set-up and cleaning are not included in the rental fees and will be part of a detailed quote.

Novae is the Maison de la paix's preferred vendor for catering. However, it does not have an exclusive contract. You may contact Mr Geoffrey Moreau, Novae's onsite manager, who can send you a quote and answer your questions at [iheid@novae-restauration.ch](mailto:iheid@novae-restauration.ch).

Seated lunches/dinners or receptions can also be organised in Le Restaurant de la Maison de la paix, located on the 8<sup>th</sup> floor of the Petal 5 building. The restaurant can accommodate up to 45 people for a sit-down function and many more on the terrace in instances of good weather. For additional information: <http://maisondelapaix-restaurant.ch/>

## Additional information

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During the academic year, this room is used for the classes of the Graduate Institute and its availability is limited.

The aforementioned prices are for general information only; they can vary and/or can be adjusted according to your requirements.

A detailed quote will be sent upon specific request. All rates indicated are in Swiss francs (CHF), VAT excluded (7,7%). The Maison de la paix's pricing will be guaranteed upon the signature of the contract.

## Contact details

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Please do not hesitate to contact us to enquire about availabilities or to request a quote.  
[events@graduateinstitute.ch](mailto:events@graduateinstitute.ch) / Tel: +41 22 908 43 50.