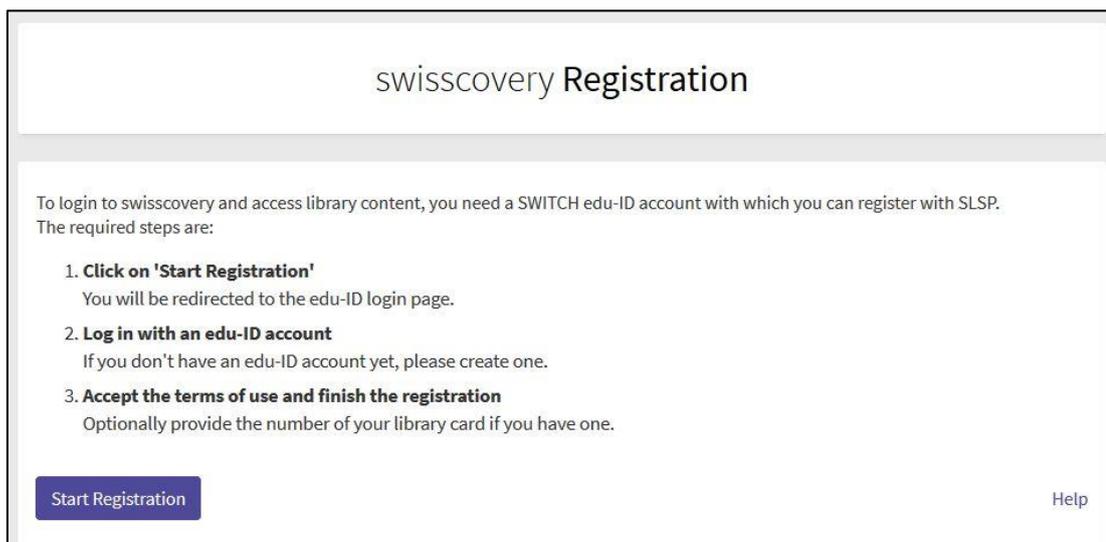


SLSP – swisscovery

How to register

1. Go to swisscovery Registration (<https://registration.slsp.ch/?iz=iheid>) and click on “Start Registration”:



2. A SWITCH edu-ID account is required to carry on with the registration.

- If you already have a SWITCH edu-ID account, please make sure that your account is linked to the Graduate Institute. Log in to your Switch edu-ID account (<https://www.switch.ch/edu-id/>), by clicking on the “Access service” button:



Verify that the Graduate Institute is referenced as “Organisational Identity” in the “Linked Identities” section. Otherwise, click on “Add organisational identity”. Then log in to SLSP Registration and jump to point 6.

- If you do not have a SWITCH edu-ID account, click on “Create account”:

SLSP
Swiss Library
Service Platform

Help EN

Log in to: SLSP Registration

For the registration with SLSP, you need a SWITCH edu-ID user account.
If you do not yet have a SWITCH edu-ID user account, please create a new one by clicking on "Create account".

SWITCH edu-ID

E-mail:

Password:



[Forgot password?](#)
[Options for personal data protection](#)

SWITCH

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3. As a Graduate Institute member, you already have an AAI account. To create your SWITCH edu-ID account manually, please choose "Institut de hautes études internationales et du développement" as your organisation in the drop-down menu of the "Create with AAI" section:

Create with AAI

I have an **AAI account of the organisation...**



Create without AAI

If you **don't have an AAI account**, use the manual registration page to proceed.

Help

SWITCH

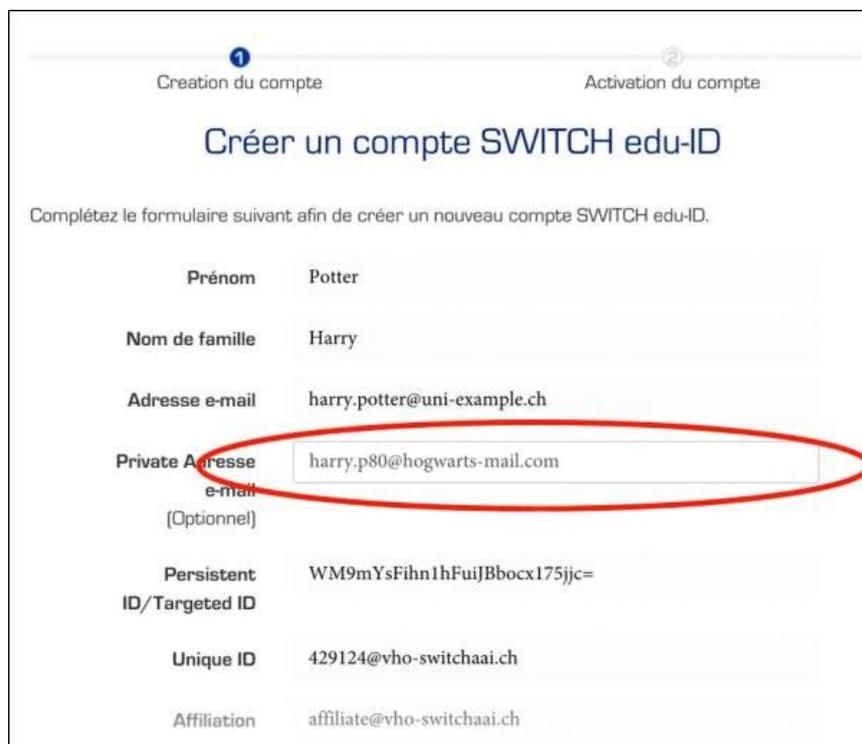
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4. Log in with your Graduate Institute IT account credentials in the SWITCHaai Login window:



The image shows the SWITCHaai Login window. At the top left, it says "SWITCHaai". At the top right, there is a red logo for "THE GRADUATE INSTITUTE GENEVA". Below the logo, there are links for "About AAI", "FAQ", "Help", and "Privacy". The main heading is "SWITCHaai Login". Below this, there is a box titled "Enter your Username and Password" with fields for "Username:" and "Password:", and a "Login" button. At the bottom, there is a red warning message: "For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication!"

5. Once the AAI connection is completed, you will be redirected to the SWITCH edu-ID account creation form. The form is pre-filled with some of your personal information, and you just need to complete it. **Your student/reader's card number is filled in automatically during the registration. It is not necessary to enter it in the barcode field:**



The image shows the SWITCH edu-ID account creation form. At the top, there are two steps: "1 Creation du compte" and "2 Activation du compte". The main heading is "Créer un compte SWITCH edu-ID". Below this, there is a instruction: "Complétez le formulaire suivant afin de créer un nouveau compte SWITCH edu-ID." The form contains several fields:

Prénom	Potter
Nom de famille	Harry
Adresse e-mail	harry.potter@uni-example.ch
Private Adresse e-mail (Optionnel)	harry.p80@hogwarts-mail.com
Persistent ID/Targeted ID	WM9mYsFihn1hFuiJBbox175jjc=
Unique ID	429124@vho-switchaai.ch
Affiliation	affiliate@vho-switchaai.ch

The "Private Adresse e-mail" field is circled in red.

6. You will be redirected to the SLSP registration page in order to finalise the authentication. The information is imported and you just need to accept the conditions:

Données requises par le service

Vous allez accéder au service:
SLSP Registration de SLSP

[▷ Information supplémentaire relative au service](#)

Informations Transmises

Given name	Harry
Surname	Potter
E-mail	postmaster@nfinity.ch
Date of birth	31. 07. 1980
Preferred Language	en
Private phone number	+41 44 234 56 78
Home postal address	Teststrasse 1291 3333 Eximplingen Switzerland
Country of residence	CH
edu-ID associated e-mail	harry.p80@hogwarts-mail.com harry.potter@uni-example.ch

Acceptez-vous de fournir les informations ci-dessus au service et lui permettez-vous d'obtenir ces informations mises à jour par vous-même et/ou par votre organisation?

Informations additionnelles et annulation du retrait

Choisir une durée de consentement:

Me demander à nouveau à la prochaine connexion
J'accepte d'envoyer mes informations cette fois-ci.

Me demander à nouveau si les données transmises au service devaient changer
J'accepte dorénavant d'envoyer ces mêmes informations automatiquement à ce service.

Vous pouvez révoquer cette décision à tout moment en cochant la case correspondante dans la page d'authentification.

RejeterAccepter

Your registration is now complete!

Based on the FAQ made by EPFL and adapted for the Graduate Institute