

GENEVA GRADUATE INSTITUTE INSTITUT DE HAUTES ÉTUDES INTERNATIONALES ET DU DÉVELOPPEMENT GRADUATE INSTITUTE OF INTERNATIONAL AND DEVELOPMENT STUDIES

# Auditorium Ivan Pictet A1 A

- → 20m<sup>2</sup> stage
- Lectern
- → Maximum of 8 chairs on stage for a panel
- → Various stage furniture (selection of chairs and low tables available)
- → 348 chairs with writing tables and electric outlets
- → Green room for the speakers
- → Unsupervised cloakroom

# Lighting

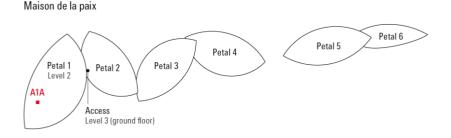
- → 11 LED 100W projectors (stage lighting)
- Dimmer switch

#### Multimedia

- → Control room technician (mandatory)
- $\rightarrow$  2.5mm pitch LED screen (8.0m long x 3.4m high)
- Picture-in-picture on the LED screen with possibility to project video and data from multiple sources
- → 3 motorised full HD cameras for videoconferences
- → Audio or video recording
- → Lectern with integrated computer and microphone
- → High-speed Wi-Fi

# Sound system

- → High-quality line array sound system
- → Fully equipped control room with Yamaha mixing table
- → Up to 4 handheld wireless microphones
- (headset microphones available at an additional cost)
  → Multilingual interpretation possible





# **Rental fees**

Auditorium Ivan Pictet A1 A	
Daily rental	CHF 5,200.00
Half-day rental (maximum 4 hours – morning or afternoon)	CHF 3,500.00

# Configuration

The auditorium is arranged in a theatre style. Each leather chair is equipped with a writing table and an electric outlet. This configuration cannot be changed.

The stage can be furnished according to your needs. For example: with 8 chairs (maximum) and low tables for a panel. Various stage furniture and equipment are available.

# **Opening hours**

A member of the Graduate Institute's Events Team will be present to welcome you and to assist you during your event.

This service is included from 8:00 until 18:00 on weekdays. Additional costs can occur outside of business hours and over the weekend depending on the programme of your conference.

#### Catering

Coffee breaks, lunch buffets and cocktails can be organised in one of the Maison de la paix's halls, if available. The costs for catering, set-up and cleaning are not included in the rental fees and will be part of a detailed quote.

Novae is the Maison de la paix's preferred vendor for catering. However, it does not have an exclusive contract. You may contact Mr Philippe Bergeon, Novae's onsite manager, who can send you a quote and answer your questions at <u>iheid@novae-restauration.ch</u>.

Seated lunches/dinners or receptions can also be organised in Le Restaurant de la Maison de la paix, located on the 8<sup>th</sup> floor of the Petal 5 building. The restaurant can accommodate up to 45 people for a sit-down function and many more on the terrace in instances of good weather. For additional information: <u>http://maisondelapaix-restaurant.ch/</u>

# Additional information

During the academic year, this auditorium is used for the classes of the Graduate Institute and its availability is limited.

The aforementioned prices are for general information only; they can vary and/or can be adjusted according to your requirements.

A detailed quote will be sent upon specific request. All rates indicated are in Swiss francs (CHF), VAT excluded (7,7%). The Maison de la paix's pricing will be guaranteed upon the signature of the contract.

# **Contact details**

Please do not hesitate to contact us to enquire about availabilities or to request a quote. events@graduateinstitute.ch / Tel: +41 22 908 43 50.