

GENEVA GRADUATE INSTITUTE

INSTITUT DE HAUTES ÉTUDES INTERNATIONALES ET DU DÉVELOPPEMENT GRADUATE INSTITUTE OF INTERNATIONAL AND DEVELOPMENT STUDIES

Classroom S9

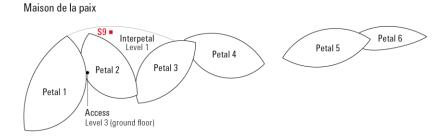
- → Standard configuration with rows of chairs of both sides of a president's table
- → 1 president's table (4 tables with electrical outlets)
- → 6 chairs around the tables
- → 50 chairs with writing tables
- → Water service with carafes and glasses

Lighting

Dimmer switch

Multimedia

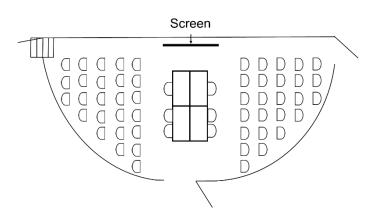
- → President's table with computer and return screen
- → 2 interactive BenQ screens (190cm x 106cm)
- → 2 full HD motorised cameras for videoconferences
- → HDMI and VGA laptop connections
- → Easy configuration with touch screen
- → High-speed Wi-Fi
- Sound system
- → 2 ceiling speakers
- 1 hands-free microphone
- → 1 table microphone on the president's table
- → 1 head-set microphone
- → Overhead microphones



Classroom S9	
Daily rental	CHF 700.00
Half-day rental (maximum 4 hours – morning or afternoon)	CHF 480.00

Configuration

The standard configuration has rows of chairs on both sides of a president's table. This configuration cannot be changed.



Standard configuration (unchangeable):

6 chairs around the tables + 50 chairs with writing tablets

Opening hours

A member of the Geneva Graduate Institute's Events Team will be present to welcome you and to assist you during your event. In addition, the room start-up fee as well as one-hour of a team member's time are included in the rental price.

This service is provided from 8:00 until 18:00 on weekdays. Additional costs can occur outside of business hours and over the weekend depending on your conference's programme.

Catering

Coffee breaks, lunch buffets and cocktails can be organised in one of the Maison de la Paix's halls, if available. The costs for catering, set-up and cleaning are not included in the rental fees and will be part of a detailed quote.

Novae is the Maison de la Paix's preferred vendor for catering. However, it does not have an exclusive contract. You may contact Mr Philippe Bergeon, Novae's onsite manager, who can send you a quote and answer your questions at <u>iheid@novae-restauration.ch</u>.

Seated lunches/dinners or receptions can also be organised in the restaurant *La Terrasse de la paix*, located on the 8th floor of the Petal 5 building. The restaurant can accommodate up to 45 people for a sit-down function and many more on the terrace in instances of good weather. For additional information: <u>http://maisondelapaix-restaurant.ch/</u>.

Additional information

During the academic year, this room is used for the classes of the Graduate Institute and its availability is limited.

The aforementioned prices are for general information only; they can vary and/or can be adjusted according to your requirements.

A detailed quote will be sent upon specific request. All rates indicated are in Swiss francs (CHF), VAT excluded (7,7%). The Maison de la Paix's pricing will be guaranteed upon the signature of the contract.

Contact details

Please do not hesitate to contact us to enquire about availabilities or to request a quote. <u>events@graduateinstitute.ch</u> / Tel: +41 22 908 43 50.