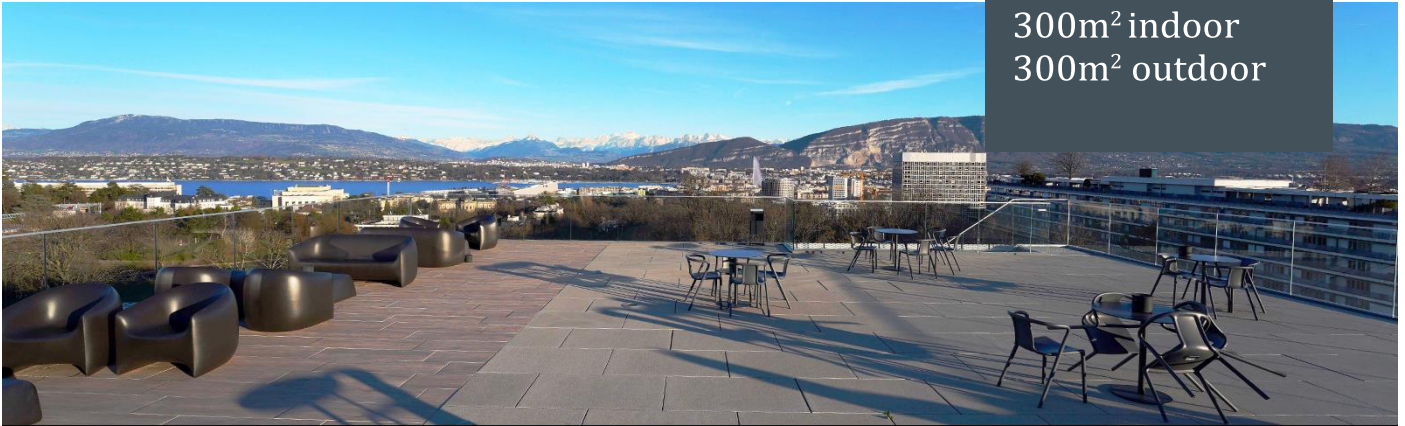


LARGE MULTIPURPOSE ROOM & PANORAMIC TERRACE

FACT SHEET

300m² indoor
300m² outdoor



**GENEVA
GRADUATE
INSTITUTE**

INSTITUT DE HAUTES
ÉTUDES INTERNATIONALES
ET DU DÉVELOPPEMENT
GRADUATE INSTITUTE
OF INTERNATIONAL AND
DEVELOPMENT STUDIES

Large multipurpose room (indoor – 300 m²) and panoramic terrace (outdoor – 300 m²)

- Located on the 8th and last floor of the Grand Morillon Student Residence
- Organisation of cocktail receptions for up to 300 guests (indoor and outdoor)
- At the entrance: reception desk and area to set-up a cloakroom
- 12 high tables
- 10 rectangular buffet tables

Additional services

Upon request:

- Rental of additional furniture
- Custom-made configuration

Large multipurpose room:

- Standard configuration: empty room
- Natural light
- 1 large bay window which opens on the terrace

Panoramic terrace:

- Panoramic rooftop terrace adjacent to the large multipurpose room
- 4 sofas, 8 lounge chairs and 4 coffee tables
- 4 bistro round table with 16 chairs

Multimedia – Sound system – Lighting

- 1 laptop included
- Wall-mounted screen (3m x 3m)
- 20,000 Ansi lumen video projector
- 1 handheld wireless microphone
- 1 lapel microphone
- HDMI laptop connection
- High-speed Wi-Fi
- Dimmer switch

Rental fees
Contact



Rental fees

Large multipurpose room and panoramic terrace	
Daily rental	CHF 4,500.00
Half-day rental (maximum 4 hours)	CHF 3,000.00
Cleaning	CHF 600.00
Security guard (minimum three security guards for 3 hours)	CHF 70.00/hour/agent

Included: basic furniture available on-site (*), basic technical equipment and technician available an hour prior to the start of the event.

* *Basic furniture available on-site:* 4 sofas, 8 lounge chairs and 4 coffee tables, 4 bistro round tables with 16 chairs, 12 high tables, 10 rectangular buffet tables.

The panoramic terrace is not available for rental on its own. The terrace must always be rented alongside the multipurpose room.

Opening hours

A member of the Geneva Graduate Institute's Events Team will be present to welcome you and to assist you during your event. In addition, the room start-up fee as well as one-hour of a team member's time are included in the rental price.

This service is provided from 8:00 until 18:00 on weekdays. Additional costs can occur outside of business hours and over the weekend depending on your event's programme.

Catering

Coffee breaks, lunch buffets and cocktails can be organised on the terrace (in front of the room) or in the reception hall on the 8th floor, if available. The costs for catering, set-up and cleaning are not included in the rental fees and will be part of a detailed quote.

Novae is the Grand Morillon Student Residence's preferred vendor for catering. However, it does not have an exclusive contract. You may contact Mr Philippe Bergeon, Novae's onsite manager, who can send you a quote and answer your questions at iheid@novae-restauration.ch.

Located on the 1st floor of the Residence, the *Coffee Shop de la Paix* offers coffee, tea, and various beverages, as well as sandwiches and salads.

Additional information

The aforementioned prices are for general information only; they can vary and/or can be adjusted according to your requirements.

A detailed quote will be sent upon specific request. All rates indicated are in Swiss francs (CHF), VAT excluded (7,7%). The Grand Morillon Student Residence's pricing will be guaranteed upon the signature of the contract.

Contact details

Please do not hesitate to contact us to enquire about availabilities or to request a quote:
events@graduateinstitute.ch / Tel: +41 22 908 43 50.