

FINANCIAL AID APPLICATION

Applicants to our master programmes should apply for financial aid during their application for admission. The Admission Office will notify you about the outcome of both applications.

Please note that the admission evaluation process is “need blind”: the academic evaluation committees do not know which applicant requested financial aid and have no access to this or any related financial information in the file.

Our Institute offers financial assistance to master students, based on two main criteria: your academic achievement and your documented financial need. About 10-15% of our new Master students receive financial aid each year.

Some financial aid awards are sponsored by our donors; however, there is no separate, direct application process for these awards. Please follow the general guidelines here. Our Scholarship Committee makes the award decision, and matches qualifying recipients with sponsors.

Applications for financial aid will not be accepted after the 15 January deadline.

If you are a PhD candidate, please do not complete the financial aid application, as your application will be assessed directly for the PhD with financial package. The online financial aid application form is only apply to Master applicants.

For more information, please check the link below.

[FINANCING YOUR STUDIES](#)

DOCUMENTS TO SUBMIT

□ Cover letter explaining your financial need

There is no specific format required or word limit (1 page is good). The cover letter is very important and needs to explain your background/context, your financial situation, your family's financial situation and how you plan to cover your studies in Geneva. The more information given the better.

□ Copy of your annual income (if applicable)

This document may include the most recent income declaration, a tax certificate if the income is clearly indicated, salary statements for the past 12 months, a work contract, or a financial statement showing business profits. Please highlight the relevant figures, especially if the document is more than two pages long.

If you do not have personal income and are financially supported by your family, please upload documents that show your family's financial situation.

□ Copy of your parents' annual income

(Mandatory if you are under 26 years old, highly recommended if you are over 26 years old)

This document may include your parent's most recent income declaration, a tax certificate if the income is clearly indicated, salary statements for the past 12 months, a work contract, or a financial statement showing business profits. Please highlight the relevant figures, especially if the document is more than two pages long.

DOCUMENTS TO SUBMIT

If income declaration and tax documents are not available, please submit an official attestation to this effect, as well as the following documents:

- ☐ **Bank statements from the last 3 months, showing available funds**
- ☐ **Proof of any additional sources of funding (e.g. savings, annuities, investments, family contributions)**
- ☐ **Documentation of any other scholarships or financial awards received**
- ☐ **Proof of spouse's income, such as an employment contract stating salary, recent payslips, or a financial statement showing business profits (if applicable)**

LANGUAGE REQUIREMENTS

The financial aid application cover letter must be written in English or French.

For all other documents submitted in a language other than English, French, German, Italian, or Spanish, please highlight the relevant information and include an English translation or annotations to explain the key information.